



FULL-TIME LABOUR RELATIONS OFFICER (Ottawa)

The Association of Justice Counsel is the bargaining agent for over 2,600 lawyers who work for the Government of Canada, including counsel with the Department of Justice, Public Prosecution Service of Canada, and numerous federal agencies. If you are interested in working in a dynamic, forward-thinking small-team setting that promotes the value and worth of federal public service lawyers and seeks to improve their working conditions, this may be your calling.

THE POSITION AND SUCCESSFUL CANDIDATE

You are a labour relations professional with a degree in industrial relations, law or equivalent field from a recognized university. You are fluently bilingual, written and spoken. You have experience in the area of labour law, federal government employer/employee relations, human rights law, health and safety, unionized representation, and in redress procedures (including mediation, complaints, grievances, adjudication and judicial review). Under the general supervision of General Counsel and Corporate Secretary, you will provide union advice and support to members and have the conduct of cases in grievance procedures. You also carry out research, draft notices and pleadings, deliver oral or written submissions. You provide advice to and obtain instructions from the AJC Representations Committee. You review Treasury Board and other employer policies, directives and processes. You attend employer-related meetings as the need arises.

For more information regarding the AJC, you may visit our website at www.ajc-ajj.net.

OTHER QUALIFICATIONS

You possess strong advocacy and organizational skills, effective interpersonal skills and have the ability to advise members on their rights.

LOCATION: Ottawa

MANDATORY LANGUAGE REQUIREMENT: Bilingual (English/French)

SALARY / BENEFITS: Competitive Salary and Benefits, including RRSP Contributions

START DATE: As soon as possible.

APPLICATIONS

Please submit your resume with a cover letter, including your salary expectations to:

Association of Justice Counsel

Attn: Diana Rodrigues-Perreira, Office Manager

300-2725 promenade Queensview Drive

Ottawa, Ontario K2B 0A1

613-798-9900 ou 1-866-218-3310

613-564-0606 (fax)

drodrigues@ajc-ajj.com